



# SEVA BHARATI MAHAVIDYALAYA

(A multi-faculty college affiliated to Vidyasagar University and funded by UGC & Govt. of W.B.)

Vill. & P.O.-Kapgari: Dist.-Jhargram (W.B.): Pin.-721 505

## INSTRUCTIONS FOR APPLICANTS

1. Welcome to the Online Admission for B.A., B.Sc. & B.Com. (Honours & General) Courses for the Academic Session 2017-2018.
2. Please read all the information carefully before starting the Online form fill up.
3. Keep all the documents and a scanned Passport size photo ready with you at the time of Online Application.
4. Please ensure that your computer is having internet and printer connected.
5. Visit our College website <http://sbmahavidyalaya.com> and make your registration.
6. Fill the personal data and academic details in the form and submit.
7. Take Printout of the filled Application Form and Application Fees Payment Challan.
8. Then submit the Payment Challan at United Bank of India (Any Branch) cash counter within 24 hours after completion of the Online Application Form.
9. A candidate can apply separately for maximum of three Honours subjects and one General Course.
10. Subject-wise and Category-wise provisional merit lists will be published on 16.06.2017 and final merit lists will be published on 20.06.2017.
11. Counselling of B.A., B.Sc. & B.Com. (Honours) Courses will be held from 21.06.2017.
12. Direct admission for eligible candidates of B.A., B.Sc. & B.Com. (General courses) will begin from 21.06.2017.
13. For Subject-wise dates of Counselling and Admission schedule, visit our college website: <http://sbmahavidyalaya.com>

### **Follwoing documents have to be brought by the candidate in the day of Counseling & Admission**

- (i) Print out of the online filled up Application Form & Bank Payment Challan to be submitted at the time of Counselling.
- (ii) Self-attested photocopy of H.S./equivalent Marksheet.
- (iii) Self-attested photocopy of Admit Card/Certificate of Madhyamik/H.S.or equivalent as evidence of the date of birth.
- (iv) Self-attested photocopy of SC/ST/OBC-A/OBC-B/PH certificate issued by the appropriate authority, if claimed quota.
- (v) Self-attested photocopy of the BPL certificate of the parents issued by the appropriate authority, if claimed for concession of the tuition fees.

*Application form, if not properly filled in and accompanied with attested copies of the documents as stated above, is liable to be cancelled.*

*All candidates are required to produce all original Certificates, Marksheets and testimonials for verification at the time of Counselling and Admission. Candidate or his/her authorized person is to be present at the time of Counselling.*

***N.B.: If at any stage, it is found that a candidate has concealed, suppressed or distorted any information/fact, in their application form, his/her admission to the college, if granted, shall stand cancelled.***

Countersigned  
Teacher-in-Charge  
Seva Bharati Mahavidyalaya

Sd /-  
Convener  
Admission Committee